



Newsletter of the New Jersey Area 36 Assembly Alagram ~ Fall 2011

Note the Location!

New Jersey Assembly will
meet Saturday,
November 5, 2011
Presbyterian Church
1295 Oak Tree Road
Iselin, NJ 08830

Note the Location!

Coffee & Refreshments

provided by
District 22
at 9:30 AM
The meeting starts
promptly at
10:00 AM

*All Group Representatives, District Representatives
and Area Officers are encouraged to attend.*

A decision was made at the AWSC Meeting on October 1, 2011, to change the content of the Alagram. Accordingly, this issue will deal with the several open positions for Officers and Coordinators. Please, seriously consider these opportunities for service and growth.

***“You don’t get ready to be a trusted servant,
you get to be a trusted servant and then the
Higher Power gets you ready.”***

*Our Chairperson, Chris K, is ill, and is currently living in
Mississippi to receive the love and support of her family.*

Rich M, Alternate Delegate, is Acting Chair.

Recording Secretary

The Secretary’s job is to keep the minutes from all Assembly and AWSC meetings. In addition, the secretary keeps most of the official records of the corporation. Skills for this job require the ability to take notes, type, and maintain records. This position requires some computer skills for maintaining the records, policy manual and By-Laws in a computer format. Specifically, annually the Recording Secretary collates all the previous year’s motions which have been passed/carried and presents them to the AWSC at the February meeting for their review and determination as to which motions affect policy/or By-Laws. Once this determination has been made the Recording Secretary then updates the appropriate records and distributes the updates to the officers, coordinators, liaisons and GRs at the June assembly. This position is elected by the Assembly at the tri-annual Election Assembly meeting by a simple majority and serves a term of three years coincident with the term for other officers and coordinators.

Archives Coordinator

The archivist keeps historical records for the Assembly. This requires not only organizational skills, but the position also entails preparing display boards for the materials for the

presentation at conventions and other events. Required skills include organization, some knowledge of graphic arts and the ability to construct effective presentations. This position is appointed by the Chairperson and serves a term of three years coincident with the term for other officers and coordinators.

Literature Coordinator

This position involves working with World Service to insure that the needs of the Area for program literature are met. The Literature Coordinator keeps the DRs and GRs informed of new literature and of the status of literature in production that has not yet been released. This position is appointed by the Chairperson and serves a term of three years coincident with the term for other officers and coordinators.

Public Outreach Coordinator

The Public Outreach Coordinator acts as a communications link between the World Service Office, The Area Assembly, Districts and Groups.

The Public Outreach Coordinator’s responsibilities include:

- Communicating and working cooperatively in team efforts both within and outside the Area
- Motivating District and Group participation
- Offering Public Outreach presentations and workshops
- Formulating, creating and implementing Public Outreach service projects relevant to Area 36
- Facilitating Districts and Groups in carrying out outreach projects and disseminating information
- Working with Institutions within NJ’s Area 36 Assembly region; partnering with Alateen outreach efforts.

*Anyone wishing to receive their Group’s or their own copy of
the Alagram by email, instead of a hard copy through the mail,
please contact Millie at: NJAlagram@hotmail.com.*

Most mailings are received by the group secretary. The Alagram is intended for your entire group to read. Scan the Alagram. During your report, highlight any articles of interest. Consider using some as a topic for a service meeting. Finally, pass this copy around the room for three consecutive meetings so everyone can read it. Then leave it on the literature table so it can be read at any time.

NJ Assembly Website: www.nj-al-anon.org

NJIS Website: www.northjerseyal-anon.org

SJIS Website: www.southjerseyal-anon.org

Al-Anon WSO: www.al-anon.alateen.org

Podcasts: <http://al-anonfamilygroups.org/Podcasts/FirstSteps/>

WSO Member website: www.al-anon.org/members

password: .afg

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